

**REGULAR  
HOURS:**

Permits are also available throughout the year at the West End Community Centre permit counter Monday through Thursday from 9:30am-5pm and Friday from 9:30am-8pm.  
The counter is closed daily for lunch between 1pm and 2pm.

**INFORMATION NECESSARY TO PURCHASE A PERMIT**

*Annually, we require the following three (3) items:*

1. **Valid ICBC car insurance for each vehicle** registered to the resident's home in the West End permit zone (insurance renewal forms are not accepted).

**PLUS**

2. **One item of recently dated non-personal mail delivered to the same name and address as that shown on the vehicle registration** (phone, cable, or hydro bill, bank or credit card statement)

**OR: Recently dated Canada Post Change of Address form showing the same name and address as that shown on the vehicle registration.**

**OR: Recently dated rental agreement showing the same name and address as that shown on the vehicle registration.**

**AND**

3. **One other item showing the same name and address as on above items** (B.C. driver's license, other items of non-personal mail, etc.)

- We do not accept postal box addresses on vehicle insurance, personal mail or personal cheques as ID.

If your vehicle is registered to a business within BC (if outside of BC please call ahead) you will also need a letter from that business, on company letterhead, indicating that the vehicle is used by you and needed at your home. We require a new letter each year.

***ADDITIONAL PERMIT INFORMATION***

- Parking permits are only available to residents of the West End Permit Parking Area.
- Your permit is only valid in the West End Residential Permit Parking area as shown on the reverse. You cannot use the permit to park in the Robson North Permit area or any other RPP areas in the city.
- If your vehicle is not registered to your West End Area address or if you drive someone else's vehicle, please phone ahead to find out if you are eligible to obtain a parking permit.
- **You must return the permit if you trade, change ownership of, or sell your vehicle, replace your windshield or move to another RPP area. Otherwise, a replacement permit will not be issued.**
- Vehicles without proper insurance are prohibited by the Motor Vehicles Act from parking on our streets and lanes. The West End permits are not valid on an uninsured vehicle and will not be issued to such.
- **Cost per permit: \$48.00 (44.86+GST)**, payable by cash, cheque (payable to *The City of Vancouver*), Debit, Visa or Mastercard. Permits expire May 31st of every year.
- Please park in the West End RPP zones whenever possible and leave the 2-hour zones for visitors. Your parking permit does not exempt you from the 2-hour zone time limit.
- Enforcement: Parking Enforcement @ 257-8727.
- **For more information contact the City of Vancouver Parking Branch @ 871-6110**